



Professional Qualifications:

Amy Cooley
Office Manager & Referral Coordinator

Amy is responsible for ensuring that each CPI - St. Louis candidate actively utilizes the career transition resources and participates in all activities they are entitled to receive in their career transition program.

Amy is truly customer focused in her approach and “goes the extra mile” to ensure each candidate takes full advantage of all the resources provided by CPI – St. Louis.

Amy believes customer service is number one and strives to deliver the highest quality support to each of her valued clients. With her positive attitude and high energy, she makes it possible for each and every client to feel at home in our office.

In addition, Amy serves as our “key” contact for the web-based job search technology resources and proprietary databases utilized by CPI – St. Louis.

She also coordinates all client workshops and seminars ensuring each project runs smoothly and every client is 100% satisfied. Amy maintains client contact via email and phone to keep each client regularly updated regarding all pertinent meetings and career activities sponsored by Career Partners International – St. Louis.

Prior to joining CPI – St. Louis, Amy worked in Human Resources for a St. Louis-based hospitality company.

She received a B.S. from University of Missouri – St. Louis in Business Marketing.